

MIRABELLA COMMUNITY DEVELOPMENT DISTRICT

August 11, 2017 Minutes of the Continued Audit Committee Meeting,
Regular Meeting, and Public Hearing

Minutes of the Continued Audit Committee Meeting, Regular Meeting, and Public Hearing

The Continued Audit Committee Meeting, Regular Meeting, and Public Hearing of the Board of Supervisors for Mirabella Community Development District was held on **Friday, August 11, 2017 at 2:00 p.m.** at the offices of Meritus, located at 2005 Pan Am Circle, Suite 120, Tampa, Florida 33607.

1. CALL TO ORDER/ROLL CALL

Mr. Lamb called the Continued Audit Committee Meeting, Regular Meeting, and Public Hearing of the Mirabella Community Development District to order on **Friday, August 11, 2017 at approximately 2:00 pm.**

Board Members Present and Constituting a Quorum at the Onset of the Meeting:

Jeff Hills	Chairman
Ryan Motko	Supervisor
Rhonda Nelson	Supervisor

Staff Members Present:

Brian Lamb	Meritus	
Vivek Babbar	District Counsel	<i>via conference call</i>

There were members of the general public in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. AUDIT COMMITTEE MEETING

A. Appoint Chairman

Mr. Lamb will continue as the meeting Chairman.

B. Selection of Criteria for Evaluation of Proposals

The three criteria categories that Mr. Lamb recommended for evaluation of proposals are experience, speed, and cost.

47 **C. Determine Date, Time and Location; RFP Required; Consider Notice of Requests**
48 **for Proposals for Annual Audit Services**

49 **D. Consider Sending RFP to Interested Firms**
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51	MOTION TO:	Authorize staff to issue an RFP to qualified firms
52		with the three criteria categories as previously
53		discussed equally weighted at 33.3% for review and
54		recommendation at the next meeting.
55	MADE BY:	Supervisor Hills
56	SECONDED BY:	Supervisor Nelson
57	DISCUSSION:	None further
58	RESULT:	Called to Vote: Motion PASSED
59		3/0 - Motion passed unanimously

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61 **E. Determine Date of Next Committee Meeting**
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63 Mr. Lamb said the date will be in the next 60 days and coincide with the next scheduled regular
64 meeting.
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67 **4. PUBLIC HEARING ON PROPOSED FISCAL YEAR 2018 BUDGET**

68 **A. Open Public Hearing on Adopting Fiscal Year 2018 Budget**
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70	MOTION TO:	Open the public hearing.
71	MADE BY:	Supervisor Motko
72	SECONDED BY:	Supervisor Nelson
73	DISCUSSION:	None further
74	RESULT:	Called to Vote: Motion PASSED
75		3/0 - Motion passed unanimously

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77 **B. Staff Presentations**
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79 Mr. Lamb went over the budget line items and said it is substantially similar to the previous year's
80 budget.
81

82 **C. Public Comments**
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84 There were no public comments.
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86 **D. Close Public Hearing on Adopting Fiscal Year 2018 Budget**

87 **E. Consideration of Resolution 2017-04; Adopting Fiscal Year 2018 Budget**
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89 The Board reviewed the resolution.

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MOTION TO:	Approve Resolution 2017-04.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Nelson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

5. BUSINESS ITEMS
A. Consideration of Resolution 2017-05; Assessment Resolution
B. Consideration of Resolution 2017-06; Setting Fiscal Year 2018 Meeting Schedule
C. General Matters of the District

The Board reviewed Resolutions 2017-05 and 2017-06. Mr. Lamb said that the Board would need to have an Audit Committee meeting on the first Thursday in October; this date will be added to the meeting schedule, which is Exhibit A in Resolution 2017-06.

MOTION TO:	Approve Resolution 2017-05 and Resolution 2017-06 with the addition of October 5, 2017 to Exhibit A in Resolution 2017-06.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Nelson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

6. CONSENT AGENDA
A. Consideration of Board of Supervisors Meeting Minutes May 4, 2017
B. Consideration of Operations and Maintenance Expenditures June 2017
C. Review of Financial Statements Month Ending June 30, 2017

The Board reviewed the Consent Agenda items.

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Hills
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion Passed Unanimously

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7. STAFF REPORTS

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

8. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

There were no supervisor requests or audience comments.

9. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 – Motion Passed Unanimously

155 *These minutes were done in summary format.

156 *Each person who decides to appeal any decision made by the Board with respect to any matter
157 considered at the meeting is advised that person may need to ensure that a verbatim record of the
158 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

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160 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
161 meeting held on MAY 3, 2018.

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163
164 [Signature]
Signature

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166 Jeffrey S. Hus
Printed Name

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169 Title:
170 Chairman
171 Vice Chairman

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164 [Signature]
Signature

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166 BRIAN CAMB
Printed Name

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169 Title:
170 Secretary
171 Assistant Secretary

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173 Recorded by Records Administrator
174 [Signature]
Signature

175
176 August 11, 2017
Date

